Traditional Taekwondo Center of South Tampa

After School Program | Parent & Student Handbook

Welcome to Our After School Program

Our After School Program combines quality childcare, traditional martial arts training, academic support, and fun activities in a safe, structured, and positive environment. Our goal is to provide an exceptional after-school experience where children can develop their skills, build lasting friendships, and enjoy being part of our Taekwondo family.

1. Program Hours & Daily Schedule

Our After School Program operates from 7:30 AM to 6:00 PM, with no additional charge for extended-day care during designated program days.

- Afternoon snack
- Supervised homework time
- Traditional Taekwondo training
- Structured games, sports, and recreational activities
- Special activities and Fun Fridays with once a month visit from Pirate Ice for snow cones or ice cream

Schedules may vary to accommodate school dismissal times and special events.

2. School Transportation & Safety

The safety of our students is our highest priority.

- Students are picked up from their designated schools by authorized staff.
- Parents must notify their child's school that Traditional Taekwondo Center will provide transportation.
- Please notify our office if your child will be absent or will not require pickup.
- All students must follow staff instructions while entering, exiting, and riding in our vehicles.
- Seat belts must remain fastened during transportation.
- Disruptive or unsafe behavior during transportation is not permitted.

3. Afternoon Pickup Procedures

For the safety and convenience of our families, afternoon pickup takes place behind our facility.

- Enter the alley from Sterling Avenue, behind the school.
- Proceed slowly toward the designated pickup area marked by orange cones.
- Remain in your vehicle while a staff member brings your child to you.
- Follow staff directions and posted traffic signs.
- Exit toward Swann Avenue or circle back toward Sterling Avenue as directed.

New or unfamiliar pickup adults must present a valid driver's license for identification. Please drive slowly and remain alert. Student safety comes first.

4. Taekwondo Training & Etiquette

Traditional martial arts training is an important part of our program. Students are expected to:

- Show respect to instructors, staff, and fellow students.
- Follow instructions and participate in scheduled training.
- Bow when entering and leaving the training floor.
- Wear the appropriate uniform when required.
- Practice self-control and good sportsmanship.
- Treat others with kindness and respect.

5. Student Behavior & Expectations

We maintain a structured environment where all children can feel safe, comfortable, and included.

- Listen to staff and follow directions promptly.
- Use respectful language and appropriate behavior.
- Keep hands, feet, and personal belongings to yourself.
- No bullying, fighting, or aggressive behavior.
- Respect school equipment and facilities.
- Participate cooperatively in scheduled activities.

Repeated behavioral concerns will be discussed with parents and may require additional action.

6. Homework & Personal Belongings

Designated homework time is provided each afternoon. While we encourage students to complete their assignments, parents remain responsible for reviewing homework and ensuring academic requirements are met. Please label personal belongings.

7. Health & Safety

- Please do not send children who are ill or experiencing contagious symptoms.
- Notify staff of allergies, medical conditions, or special needs that may affect your child's care.
- All injuries or safety concerns should be reported immediately.
- Parents will be contacted regarding injuries, illness, or other significant concerns.
- Emergency contact information must remain current.

8. Tuition, Attendance & Communication

Tuition is billed weekly, with payments due the Friday before the upcoming program week.

- Families must maintain current payment information.
- Please notify us when your child will be absent.
- Membership changes and cancellations must follow the terms of your signed agreement, including the required four-week cancellation notice.
- Parents are responsible for communicating changes to school schedules, transportation needs, or authorized pickup arrangements.

Our Commitment

We take pride in providing an After School Program that combines excellent care, quality martial arts instruction, and a positive environment where children can learn, grow, and have fun. Our commitment is to give 110% every day while maintaining the highest standards of safety, supervision, and professionalism.

A place to learn, train, make friends, and have fun!

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